

SUMMARY MINUTES – JANUARY 27, 2009

OPEN SESSION OF THE STATE PERSONNEL BOARD

1. ROLL CALL

MEMBERS PRESENT:

Anne Sheehan, President

Richard Costigan, Vice President

Maeley Tom, Member

2. REPORT OF THE EXECUTIVE OFFICER

- Suzanne M. Ambrose

- The hearing on the furlough litigation will take place this Thursday, January 29, 2009.
- Department of Corrections and Rehabilitation may cancel the rest of their academies for the rest of the year. This will impact SPB's Psychological Screening unit. The Executive Officer will be discussing the impact with the unit and what impact it will have on the SPB.
- SPB will start using a new agenda format starting in February 2009 with the mid-month meeting.
- The Chief Counsel final filing date was last week. The applications have been collected and the Executive Officer will discuss that with the Board members in closed session.
- The CEA examinations for SPB's Chief of Administration, Chief of Consulting Services, and Chief of Merit Operations are complete and the Executive Officer will conduct interviews with the most qualified candidates next week.

3. REPORT OF THE ACTING CHIEF COUNSEL

- Bruce Monfross

- Benjamin Padilla v. SPB/CHP. Appellant has filed an appeal with the 4th DCA challenging the Board's decision sustaining his dismissal from the position of Officer with the CHP based on findings that he engaged in sexual activities with his female partner during duty hours. The San Diego County Superior Court had previously upheld the Board's decision.
- SEIU v. Dept. of Education/SPB. SEIU has filed a petition for writ of mandate in the Sacramento County Superior Court challenging the Department of Education's use of Visiting Educators on the grounds that the use of such individuals, in lieu of civil service education program consultants, violates constitutional merit principles, avoids the scrutiny of any system of review for compliance with merit principles, and avoids utilizing the civil service system of merit-based

appointments. Although the petition designates the SPB as the RPI, the petition does not indicate that the SPB has failed to perform any required duties, or has performed any duty in an impermissible manner.

- CDCR v. SPB/Sylvia Ortiz. The Sacramento County Superior Court has issued a decision denying the petition for writ of mandate filed by the Department of Corrections and Rehabilitation challenging the Board's precedential decision in Sylvia Ortiz (SPB Dec. No. 07-03), in which the Board found that appellant could not be disciplined for dishonesty based upon her testimony before the Board's ALJ in a prior appeal hearing during which she denied the alleged misconduct, but where the ALJ found the testimony of other witnesses more credible. The court found that the Board's decision was well reasoned and that its interpretation of the civil service law was entitled to deference.
- PECG v. Schwarzenegger. Hearing on challenge by unions to the Governor's furlough order is scheduled for Thursday January 29 at 9:00 a.m. SPB legal counsel will try to attend the proceedings, which are expected to be crowded.

4. REPORT ON LEGISLATION

- Carol Ong

- Staff have been working with potential authors on both sides of the legislature regarding the Board's legislative proposals and continue to do so.
- Staff have also been working jointly with employee organizations in seeking their input and support through this process.

5. DISCUSSION OF UPCOMING BOARD MEETING SCHEDULED FOR FEBRUARY 11, 2009, IN SACRAMENTO, CALIFORNIA.

NONE

6. NEW BUSINESS

NONE

CLOSED SESSION OF THE STATE PERSONNEL BOARD

7. EMPLOYEE APPOINTMENTS, DISCIPLINARY MATTERS, AND OTHER APPEALS

Deliberations to consider matters submitted at prior hearing.
[Government Code Sections 11126(c)(3), 18653(3)]

8. DELIBERATION ON NON-EVIDENTIARY CASES AND ADVERSE ACTIONS, DISCRIMINATION COMPLAINTS, AND OTHER PROPOSED DECISIONS SUBMITTED BY ADMINISTRATIVE LAW JUDGES

Deliberations on proposed, rejected, remanded, and submitted decisions, petitions for rehearing, and other matters related to cases heard by Administrative Law Judges of the State Personnel Board or by the Board itself.

[Government Code sections 11126(c)(3), 18653]

9. PENDING LITIGATION

Conference with legal counsel to confer with and receive advice regarding pending litigation when discussion in open session would be prejudicial.

[Government Code sections 11126(e)(1), 18653.]

Patrick McCollum v. State of California

United States District Court, Northern District of California
Case No. C 04-03339 CRB

Plata, et al. v. Schwarzenegger, et al.

United States District Court, Northern District of California
Case No. C01-1351 TEH

James Steed v. State Personnel Board, et al.

Kern County Superior Court Case No. 259882

Carpenters Local 46 v. State of California, et al.

Sacramento Superior Court Case No. 05AS01613

10. RECOMMENDATIONS TO THE LEGISLATURE

Deliberations on recommendations to the Legislature.

[Government Code section 18653]

11. RECOMMENDATIONS TO THE GOVERNOR

Deliberations on recommendations to the Governor.

[Government Code section 18653]

12. EMPLOYEE PERSONNEL MATTER

Discussion concerning the appointment and employment of Chief Counsel candidates. [Government Code section 11126(a)(1)]

PUBLIC SESSION OF THE STATE PERSONNEL BOARD

BOARD ACTIONS:

- 13. RESOLUTION EXTENDING TIME PURSUANT TO GOVERNMENT CODE SECTION 18671.1**

ACTION: ADOPTED

VOTE: Sheehan, Costigan, Tom – Aye

- 14. SUBMITTED ITEMS NOT SCHEDULED FOR ACTION**

- A. CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION'S PROPOSED ESTABLISHMENT OF NEW CLASS, MENTAL HEALTH THERAPIST**

Department of Corrections and Rehabilitation proposed the establishment of a new class, Mental Health Therapist, Correctional Facility, with a twelve month probationary period and designation of the class as sensitive under State Personnel Board Rule 213 for the purpose of pre-employment drug testing.

NO ACTION

- B. RECEIVER'S REQUEST FOR DELEGATION AND MODIFICATION TO PROCESSES**

The Receiver's Office requested the Board delegate several classification functions to the Receiver's Office, subject to Board audit, and requested the Board approve revised procedures for reviewing examination and classification requests submitted by the Receiver's Office.

NO ACTION

- C. CAREER EXECUTIVE ASSIGNMENT (CEA) REGULATIONS**

A public hearing was conducted to provide interested parties an opportunity to address the Board concerning whether the Board should promulgate regulations that address the following issues:

1. Should CEA be defined as a single classification or separate classifications based on pay band?
2. Should an examination be required for CEA realignments "in place"?
3. Should an examination be required to transfer an incumbent CEA to a different CEA position at a higher level regardless of the appointing authority?

NO ACTION

15. SUBMITTED ITEMS SCHEDULED FOR ACTION

A. STATE EMPLOYEE MEDIATION PROGRAM

SPB Staff presented different options for administering the State Employee Mediation Program in light of resource limitations. Interested parties were invited to comment. Staff will meet with Stakeholders to obtain additional input and report back to the Board.

ACTION: The Board would like to restructure the State Employee Mediation Program to enable departments to contract directly with the following government/state agencies and contractors:

- 1. The UC Davis Mediation Services Program**
 - 2. The Department of Industrial Relations State Mediation and Conciliation Services**
 - 3. Independent mediators through small business contracts established through the Department of General Services.**
- The Board requests that the SPB continue to market the State Employee Mediation Program.**

B. LIMITED THREE-RANKS PILOT PROJECT: REQUEST TO ADD A CLASS TO THE PILOT PROJECT

On November 3, 2008, a hearing was held during which the Department of Education requested the addition of the class of Education Programs Consultant to the Three-Rank Eligible List Pilot Study. This hearing allowed interested parties to provide information to the Board regarding subsequent interaction between the Department and SEIU, the exclusive representative for the classification.

ACTION: The Board would like to issue a resolution approving the Education Programs Consultant (EPC) examination for inclusion in the Three-Ranks Pilot Project subject to the following conditions:

- 1. To the extent the existing EPC qualification patterns permit possession of an earned masters or doctorate degree to be substituted for possession of a valid California administration credential or credential of life diploma of equivalent authorization, the Board finds that the masters or doctorate degree must be directly applicable to the job duties to the position to which the candidate is being appointed. This requirement shall be in effect during the time the EPC examination is included in the Pilot Study.**
- 2. To the extent that the existing EPC examination has been scored in six or more ranks, the existing examination shall be re-scored in three ranks based on a conversion formula deemed suitable by SPB staff.**

16. ANNOUNCEMENT OF ACTION TAKEN ON EVIDENTIARY CASES

On January 27, 2009, the Board took the following action on the cases listed as presented by Bruce Monfross, Acting Chief Counsel, California State Personnel Board.

VOTE: Sheehan, Costigan, Tom, - Aye

A. BOARD CASES SUBMITTED

NONE

B. ORAL ARGUMENTS

NONE

C. CHIEF COUNSEL RESOLUTIONS, REMANDS, STIPULATIONS, OTHER

NONE

D. ADMINISTRATIVE LAW JUDGES' PROPOSED DECISIONS

PROPOSED DECISIONS AFTER HEARING

(1) CASE NO. 07-1480

Appeal from dismissal

Classification: Correctional Lieutenant

Department: Department of Corrections and Rehabilitation

ACTION: The Board adopted the ALJ's Proposed Decision.

(2) CASE NO. 07-0384

Appeal from dismissal

Classification: Employment Development Department

Department: Office Assistant (Typing)

ACTION: The Board adopted the ALJ's Proposed Decision.

(3) CASE NO. 07-1475

Appeal from dismissal

Classification: Correctional Lieutenant

Department: Department of Corrections and Rehabilitation

ACTION: The Board adopted the ALJ's Proposed Decision.

- (4) **CASE NO. 07-2144**
Appeal from five percent reduction in salary for 10 months
Classification: Youth Correctional Officer
Department: Department of Corrections and Rehabilitation
ACTION: The Board adopted the ALJ's Proposed Decision.
- (5) **CASE NO. 08-2301**
Appeal from dismissal
Classification: Office Assistant (Typing)
Department: Department of Industrial Relations
ACTION: The Board adopted the ALJ's Proposed Decision.
- (6) **CASE NO. 06-1338B**
Appeal for back pay determination
Classification: Industrial Relations Counsel III (Specialist)
Department: Department of Industrial Relations
ACTION: The Board adopted the ALJ's Proposed Decision.
- (7) **CASE NO. 06-3928**
Appeal from five percent reduction in salary for six calendar months
Classification: Correctional Officer
Department: Department of Corrections and Rehabilitation
ACTION: The Board adopted the ALJ's Proposed Decision.
- (8) **CASE NO. 06-0297**
Appeal from 24 work days suspension
Classification: Office Assistant (Typing)
Department: Department of Corrections and Rehabilitation
ACTION: The Board adopted the ALJ's Proposed Decision.
- (9) **CASE NO. 08-3554**
Appeal for a name clearing hearing from dismissal "with cause"
Classification: Fire Fighter I (Seasonal)
Department: Department of Forestry and Fire Protection
ACTION: The Board adopted the ALJ's Proposed Decision, except for that finding on page 6 that references the SPB's Administrative Appeals Booklet. The Board instead finds that the proper citation is to the Board's Precedential Decision, Thomas Warner, Board Decision #93-31

- (10) **CASE NO. 08-1387**
Appeal from dismissal
Classification: Parole Agent
Department: Department of Corrections and Rehabilitation
ACTION: The Board adopted the ALJ's Proposed Decision.

PROPOSED DECISIONS AFTER BOARD REMAND

NONE

PROPOSED DECISIONS AFTER SPB ARBITRATION

NONE

ALJ PROPOSED DECISIONS ADOPTED BY THE BOARD

E. PETITIONS FOR REHEARING

- (1) **CASE NO. 06-4544NP**
Appeal from withhold from certification
Classification: Correctional Officer
Department: Department of Corrections and Rehabilitation
ACTION: DENIED
- (2) **CASE NO. 06-3008P**
Appeal from dismissal
Classification: Eligibility Worker II
Department: County of Siskiyou, Human Services Department
ACTION: DENIED
- (3) **CASE NO. 08-1290P**
Appeal from resignation
Classification: Licensed Vocational Nurse
Department: Department of Corrections and Rehabilitation
ACTION: DENIED
- (4) **CASE NO. 07-3575EP**
Appeal for discrimination and retaliation complaint
Classification: Research Scientist IV (Chemical Sciences)
Department: Department of Corrections and Rehabilitation
ACTION: DENIED

- (5) **CASE NO. 05-3443P**
Appeal from dismissal
Classification: Correctional Lieutenant
Department: Department of Corrections and Rehabilitation
ACTION: GRANTED
- (6) **CASE NO. 06-0562P**
Appeal from dismissal
Classification: Correctional Lieutenant
Department: Department of Corrections and Rehabilitation
ACTION: DENIED
- (7) **CASE NO. 07-2581AP**
Appeal from rejection during probation
Classification: Correctional Officer (Cadet)
Department: Department of Corrections and Rehabilitation
ACTION: DENIED
- (8) **CASE NO. 07-0996P**
Appeal from dismissal
Classification: Physician & Surgeon, CF
Department: Department of Corrections and Rehabilitation
ACTION: GRANTED
- (9) **CASE NO. 07-1534EP**
Appeal from denial of reasonable accommodation
Classification: Supervising Registered Nurse II
Department: Department of Corrections and Rehabilitation
ACTION: DENIED

F. PENDING BOARD REVIEW

- (1) **CASE NO. 04-2605A, CASE NO. 04-2614A, CASE NO. 04-2606A, CASE NO. 04-2607A, CASE NO. 04-2608A, CASE NO. 04-2611A**
Appeals from dismissal.
Classification: Correctional Officer
Department: Department of Corrections and Rehabilitation
Proposed decision rejected January 14, 2009.
Pending transcripts.
- (2) **CASE NO. 07-3421PA**
Appeal from dismissal
Classification: Correctional Officer
Department: Department of Corrections and Rehabilitation
Petition for rehearing granted October 21, 2008.
Transcript prepared.
Oral argument set for February 11, 2009.

- (3) **CASE NO. 07-3302A**
Appeal from dismissal
Classification: Custodian
Department: Department of General Services
Proposed decision rejected December 16, 2009.
Transcripts prepared.
- (4) **CASE NOS. 05-4338EA & 05-4339A**
Appeal from denial of reasonable accommodation and constructive medical termination
Classification: Registered Nurse
Department: Department of Corrections and Rehabilitation
Proposed decision rejected September 23, 2008.
Transcripts prepared.
Oral argument set for December 2, 2008, San Francisco.
Oral argument continued.
Oral argument set for February 11, 2009.
Oral argument continued.
- (5) **CASE NO. 07-1920A**
Appeal from constructive medical separation and for benefits pursuant to Government Code §19253.5
Classification: Parole Agent I
Department: Department of Corrections and Rehabilitation
Proposed decision rejected January 14, 2009.
Pending transcripts.
- (6) **CASE NO. 06-3735A**
Appeal from demotion
Classification: Patrol Lieutenant Supervisor
Department: Department of Fish and Game
Decision rejected January 14, 2009.
Pending transcripts.
- (7) **CASE NO. 08-0440PA**
Appeal from dismissal
Classification: Correctional Sergeant
Department: Department of Corrections and Rehabilitation
Petition for rehearing granted October 21, 2008.
Transcript prepared.
- (8) **CASE NO. 07-3822PA**
Appeal from medical demotion
Classification: Psychiatric Technician (Safety)
Department: Department of Mental Health
Petition for rehearing granted January 14, 2009.
Pending transcripts.

- (9) **CASE NO. 07-1749PA**
Appeal from automatic resignation
Classification: Youth Correctional Officer (Permanent-Intermittent)
Department: Department of Corrections and Rehabilitation
Petition for rehearing granted October 21, 2008.
Transcript prepared.
Oral argument set for February 11, 2009
- (10) **CASE NO. 07-3440A**
Appeal from 10 percent reduction in salary for 13 months
Classification: Correctional Lieutenant
Department: Department of Corrections and Rehabilitation
Proposed decision rejected January 14, 2009.
Pending transcripts.
- (11) **CASE NO. 06-2882A**
Appeal from dismissal
Classification: Correctional Officer
Department: Department of Corrections and Rehabilitation
Proposed decision rejected January 14, 2009.
Pending transcripts.
- (12) **CASE NO. 07-3873PA**
Appeal from dismissal
Classification: Correctional Lieutenant
Department: Department of Corrections and Rehabilitation
Petition for rehearing granted October 21, 2008.
Transcript prepared.
Oral argument set for February 11, 2009

17. ANNOUNCEMENT OF ACTION TAKEN ON NON-EVIDENTIARY CASES

On January 27, 2009, the Board took the following action on the cases listed as presented by Bruce Monfross, Acting Chief Counsel, California State Personnel Board.

VOTE: Sheehan, Costigan, Tom - Aye

A. WITHHOLD APPEALS

WITHHOLD FROM CERTIFICATION
CASES NOT HEARD BY A STAFF HEARING OFFICER

- (1) **CASE NO. 07-3836N**
Classification: Youth Correctional Counselor
Department: California Department of Corrections and Rehabilitation
Issue: Suitability; omitting pertinent information.
ACTION: GRANTED
- (2) **CASE NOS. 07-5737N and 07-5738N**
Classification: Youth Correctional Officer and Correctional Officer
Department: California Department of Corrections and Rehabilitation
Issue: Suitability; negative driving history.
ACTION: DENIED
- (3) **CASE NO. 07-0704N**
Classification: Correctional Officer
Department: California Department of Corrections and Rehabilitation
Issue: Suitability; failed to comply with legal obligations and omitted pertinent information.
ACTION: DENIED
- (4) **CASE NO. 07-3983N**
Classification: Correctional Officer
Department: California Department of Corrections and Rehabilitation
Issue: Suitability; omitting pertinent information and negative law enforcement contacts.
ACTION: DENIED
- (5) **CASE NO. 07-3908N**
Classification: Investigator, DMV
Department: California Department of Motor Vehicles
Issue: Suitability; termination from Newark Police Department in 2000.
ACTION: GRANTED
- (6) **CASE NO. 07-3472N**
Classification: Correctional Officer
Department: California Department of Corrections and Rehabilitation
Issue: Suitability; hard drug use within ten years of application.
ACTION: DENIED

- (7) **CASE NO. 07- 5302N**
Classification: Correctional Officer
Department: California Department of Corrections and Rehabilitation
Issue: Suitability; negative driving history.
ACTION: DENIED
- (8) **CASE NO. 07-4003N**
Classification: Correctional Officer
Department: California Department of Corrections and Rehabilitation
Issue: Suitability; currently on probation.
ACTION: DENIED
- (9) **CASE NO. 07-5243N**
Classification: Correctional Officer
Department: California Department of Corrections and Rehabilitation
Issue: Suitability; negative work history.
ACTION: DENIED

B. MEDICAL AND PSYCHOLOGICAL SCREENING APPEALS

CASES HEARD BY A STAFF HEARING OFFICER

- (1) **CASE NO. 06-4016N**
Classification: Correctional Officer
Department: California Department of Corrections and Rehabilitation
ACTION: DENIED
- (2) **CASE NO. 07-1407N**
Classification: Correctional Officer
Department: California Department of Corrections and Rehabilitation
ACTION: DENIED
- (3) **CASE NO. 07-1413N**
Classification: Correctional Officer
Department: California Department of Corrections and Rehabilitation
ACTION: DENIED
- (4) **CASE NO. 07-0951N**
Classification: Cadet
Department: California Highway Patrol
ACTION: DENIED

- (5) **CASE NO. 06-3960N**
Classification: Correctional Officer
Department: California Department of Corrections and Rehabilitation
ACTION: DENIED
- (6) **CASE NO. 07-0223N**
Classification: Cadet
Department: California Highway Patrol
ACTION: DENIED
- (7) **CASE NO. 06-4386N**
Classification: Correctional Officer
Department: California Department of Corrections and Rehabilitation
ACTION: DENIED

**C. EXAMINATION APPEALS, MINIMUM QUALIFICATIONS, MERIT
ISSUE COMPLAINTS**

NONE

**D. RULE 211 APPEALS, RULE 212 OUT OF CLASS APPEALS,
VOIDED APPOINTMENT APPEALS**

RULE 211

NONE

RULE 212

NONE

VOIDED APPOINTMENT

- (1) **CASE NO. 07-0448N**
Department: California Highway Patrol
Classification: Associate Programmer Analyst (Spec)
ACTION: SUBMITTED
- (2) **CASE NO. 07-0447N**
Department: California Highway Patrol
Classification: Associate Programmer Analyst
ACTION: SUBMITTED

E. REQUEST TO FILE CHARGES CASES, PETITION FOR REHEARING

REQUEST TO FILE CHARGES CASES

- (1) CASE NO. 07-1660N**
Classification: Seasonal Aide
Department: Department of Fish and Game
Issue: The charging party requests to file charges for violations of various subsections of Government Code section 19572.
ACTION: DENIED
- (2) CASE NO. 06-3727N AND 06-0312N**
Classification: Office Assistant
Department: Department of Transportation
Issue: The charging party requests to file charges for violations of various subsections of Government Code section 19572.
ACTION: DENIED
- (3) CASE NO. 07-2932N**
Classification: Department of Motor Vehicles Field Representative
Department: Department of Motor Vehicles
Issue: The charging party requests to file charges for violations of various subsections of Government Code section 19572.
ACTION: DENIED
- (4) CASE NO. 06-2476N**
Classification: Staff Chemist
Department: California Department of Toxic Substances Control
Issue: The charging party requests to file charges for violations of various subsections of Government Code section 19572.
ACTION: DENIED
- (5) CASE NO. 07-6137N**
Classification: Dental Assistant
Department: California Department of Corrections and Rehabilitation
Issue: The charging party requests to file charges for violations of various subsections of Government Code section 19572.
ACTION: DENIED

18. ANNOUNCEMENT OF ACTION TAKEN ON NON-HEARING AGENDA ITEMS

- A. BOARD ITEMS PRESENTED BY STATE PERSONNEL BOARD OR DEPARTMENT OF PERSONNEL ADMINISTRATION TO ESTABLISH, REVISE OR ABOLISH CLASSIFICATIONS, ALTERNATE RANGE CRITERIA, ETC.**

NONE

- B. ABOLISHMENT OF CLASSES THAT HAVE HAD NO INCUMBENTS FOR MORE THAN TWO YEARS. DEPARTMENTS THAT UTILIZE THE CLASS AS WELL AS THE APPROPRIATE UNION HAVE NO OBJECTION TO THE ABOLISHMENT OF THESE CLASSES.**

THE DEPARTMENT OF PERSONNEL ADMINISTRATION AND STATE PERSONNEL BOARD proposes to abolish the following unused classifications, which have been vacant for more than twenty-four months. Departments that utilize the class as well as the appropriate union have no objection to the abolishment of these classes. When classes are proposed to be abolished which are part of a class series, and other classes within the series will continue to be used, the class specification is included in the board item.

NONE

- C. BACKDATE OF APPOINTMENTS**

NONE

19. CAREER EXECUTIVE ASSIGNMENT (CEA) CATEGORY ACTIVITY

- A. REQUESTS TO ESTABLISH NEW OR REVISE EXISTING CEA POSITIONS CURRENTLY UNDER CONSIDERATION**

- (1) DEPUTY DIRECTOR, EMERGENCY MEDICAL SERVICES POLICY AND LEGISLATIVE AND EXTERNAL AFFAIRS**

The Emergency Medical Services Authority proposes to allocate the above position to the CEA category. The position will serve as a member of the EMS Authority's Executive Management Team as well as maintain responsibility for developing and implementing Departmental policy. The position will also be responsible for performing the development and policy negotiations for

the EMS Authority's legislative function at both the State and Federal level.

(2) CHIEF, COURT COMPLIANCE, DIVISION OF JUVENILE JUSTICE

The Department of Corrections and Rehabilitation, Division of Juvenile Justice proposes to revise the Farrell Project Director CEA position and change the working title to the above position title. The revised position will be responsible for the development and implementation of the six remedial plans for successful reform of the State juvenile correctional facilities as ordered by the courts to comply with the Farrell Consent Decree. The position will now assume responsibility for statewide quality assurance and oversight of the parole violation process.

(3) DIRECTOR, ECONOMIC & EMPLOYMENT ENFORCEMENT COALITION

The Labor and Workforce Development Agency proposes to allocate the above position to the CEA category. The position will manage and direct the activities of all Economic and Employment Enforcement Coalition staff Statewide.

(4) RECEIVER'S CHIEF DEPUTY

California Prison Health Care Services proposes to allocate the above position to the CEA category. This position will have responsibility and full accountability for all administrative support, information technology, and human resources functions and staff. This position is charged with creating and managing an organizational structure and policies and protocols that facilitate the accomplishment of the Receiver's goals and objectives as outlined in his Turnaround Plan of Action.

(5) CHIEF, MEDICAL SUPPORT OPERATIONS, PELICAN BAY, DIVISION OF CORRECTIONAL HEALTH CARE SERVICES

The California Prison Health Care Services proposes to allocate the above position to the CEA category. The position will provide management of the institution's Medical Department administrative services, such as plant operations, contracts, supplies, communications, medical records, and to coordinate with human resources programs to ensure timely delivery of accurate information and services.

(6) CHIEF, MEDICAL POLICY AND PROGRAM COMPLIANCE

California Prison Health Care Services proposes to allocate the above position to the CEA category. This position will have full responsibility and accountability for the overall planning, organization, direction, and administration of the Medical Policy and Program Compliance office and will provide innovative program development and administration to the following programs: medical policies, program compliance, audit support, and coordination with the Office of the Inspector General, and litigation management.

(7) ADVANCED CLINICAL PRACTITIONER EXECUTIVE

California Prison Health Care Services proposes to allocate the above position to the CEA category. The position will serve as the chief policymaker, advocate for, and executive in charge of integrating Nurse Practitioners and Physician's Assistants into the redesigned primary health care model for the California Prison Health Care Services.

(8) PROCUREMENT DIVISION BRANCH CHIEF

The Department of General Services' Procurement Division requests the establishment of a CEA position. The Procurement Division Branch Chief, will serve as the Department's statewide authority on policy, training, and Customer Services. The position will develop, evaluate, implement, and maintain the Procurement Division's policy governing State Procurement and Contracting.

ACTION: NOTED

B. EXECUTIVE OFFICER DECISIONS REGARDING REQUESTS TO ESTABLISH NEW OR REVISE EXISTING CEA POSITIONS

(1) CHIEF, OFFICE OF WORKFORCE PLANNING AND SELECTION

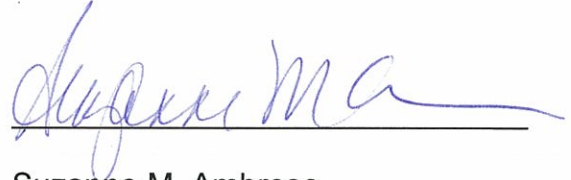
The Department of Corrections and Rehabilitation's request to allocate the above position to the CEA category has been approved effective December 18, 2008.

ACTION: NOTED

ADJOURNMENT

I hereby certify that the State Personnel Board made and adopted the preceding resolution at its meeting held on March 10, 2009.

VOTE: Sheehan, Costigan, Tom, Clarey – Aye



Suzanne M. Ambrose
Executive Officer
California State Personnel Board